

Trainee Accountant	
About us David Owen is a leading independent firm of Chartered Accountants. With offices in both Devizes and Marlborough, we invest heavily in staff training and development, offer regular 1:1s and appraisals for support and guidance, flexible working hours and a client referral bonus scheme. We are a friendly organisation that recognises high performance and effort.	
About our team We choose our team on attitude first, skills second. We believe when you are working with people with great attitude anything is possible. We are a close-knit team who want the best for each other and our clients.	
Location	Devizes and Marlborough
Salary	TBC depending on experience
Hours	37 hours (Full time)
About you	At David Owen, we have a strong set of values and would love to meet you if you can demonstrate: <ul style="list-style-type: none"> • Being proactive (especially with clients if you have previous client-facing experience) • Taking ownership and responsibility for making things happen and high attention to detail • Finding solutions to challenges • Working collaboratively in a team • Drive and positivity • Commitment to developing yourself and embracing feedback We are also looking for someone who can communicate confidently with clients and build strong client relationships and rapport.
About your role	If you are passionate about accountancy and are about to start or have already started your journey to becoming an Accountant by working towards your AAT, or following your degree or A-levels would like to start your accountancy training, the Trainee Accountant role at David Owen may be perfect for you. Surrounded by a team who are there to support you, the role will include: <ul style="list-style-type: none"> • Preparation of accounts, tax returns, payroll and bookkeeping for both business and personal clients in a timely and accurate manner • Providing assistance on audit assignments • Identifying business development opportunities • Attending exam preparation courses as well as completing home study in order to ensure exam success
Experience	Minimum 12 months experience working in an accountancy practice preferred, but not essential. Experience in a financial services setting would be an advantage
Minimum education	3 A-levels (or equivalent) Grade B or above. GCSE Maths and English Grade B or above (or equivalent)
Timings	Please send a copy of you CV via email to contact@davidowen.co.uk or via post to Joe Bunton, Partner, David Owen Chartered Accountants, 17, The Market Place, Devizes, Wiltshire, SN10 1HT. Initial interviews will be competency-based and held in our Devizes office. Written/online tests to also be completed. Application deadline: Friday 12th March 2021